## AIRPORT PROJECTS START TO FINISH



# **EVERY PROJECT STARTS WITH AN IDEA**



# • SOMETIMES THAT IDEA IS YOURS AND SOMETIMES THAT IDEA IS SOME REALLY GOOD ADVICE







#### Report:

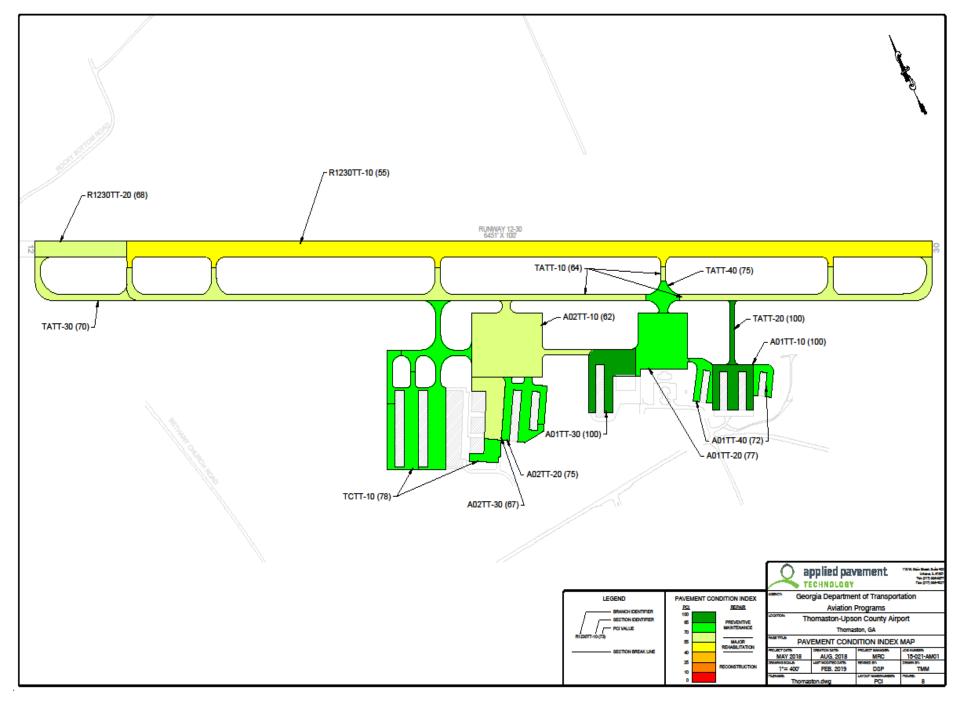
Thomaston-Upson County Airport Pavement Management Plan PRESERVING

GEORGIA'S

CRITICAL

PAVEMENT

INFRASTRUCTURE





## DO WE HAVE THE FUNDING?

**LOCAL MATCH OPTIONS:** 

AIRPORT RESERVE FUND
SPLOST
LOCAL GOVERNMENT FUNDS

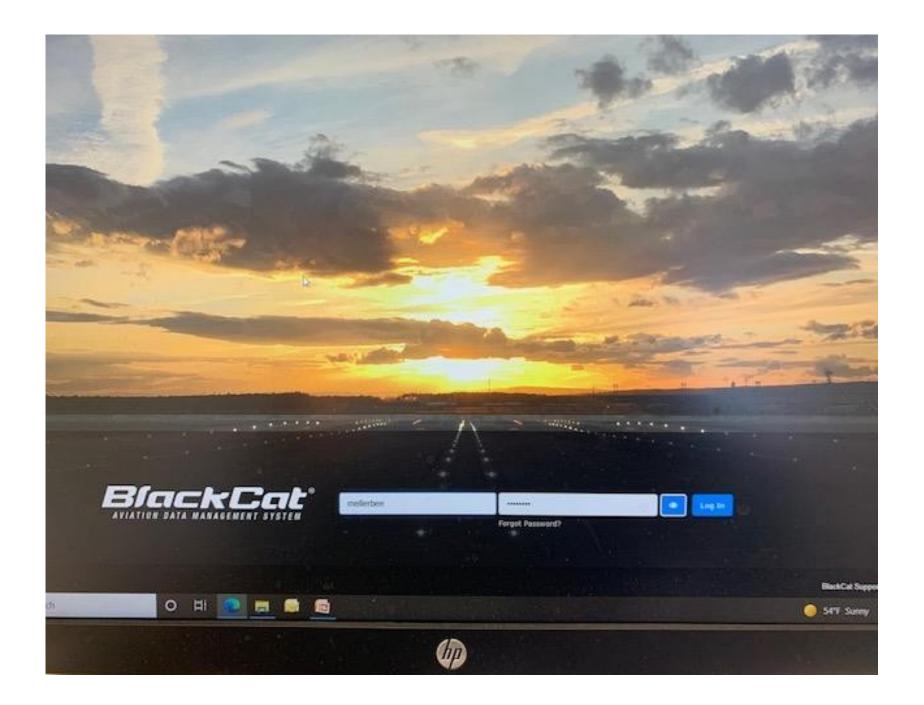
# ENGINEERING CONSULTATION

- GIVE A DESCRIPTION OF THE PROJECT
- ASK FOR A REALISTIC ESTIMATE OF THE PROJECT INCLUDING CONSTRUCTION ADMINISTRATION
- PREPARE FOR SCOPE AND FEES
- PREPARE A SKETCH OF THE PROJECT

## TIME TO CALL SUPER LEW' WITH GDOT



- CAN WE DO THIS PROJECT?
- "IS IT NEEDED?"
- "IS IT ON YOUR ALP?"
- "IS IT IN YOUR CIP?"
- "LOCAL MATCH?"



# HIGHLIGHTS OF SPONSOR'S REQUIREMENTS FOR FEDERAL AND STATE GRANTS

- SPONSOR IS THE OWNER OF THE LAND
   WHERE CONSTRUCTION IS TO TAKE PLACE
- GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT / E-VERIFY
- COMPLIANCE WITH FEDERAL & STATE AUDIT REQUIREMENTS
- THRESHOLD FOR FEDERAL SINGLE AUDIT

# HIGHLIGHTS OF SPONSOR'S REQUIREMENTS FOR FEDERAL AND STATE GRANTS CONTINUED

- COMPLIANCE WITH STATE SEXUAL HARASSMENT PREVENTION POLICY
- DISADVANTAGED BUSINESS ENTERPRISE PROGRAM (DBE GOALS)
- REQUIREMENTS FOR A DRUG FREE WORKPLACE
- DAVIS-BACON ACT (WORKERS PAID LOCAL PREVAILING WAGES)

## Contract Provision Guidelines for Obligated Sponsors and Airport Improvement Program Projects

- Table 1 Applicability Of Provisions
- · Access to Records and Reports
- Affirmative Action Requirement
- · Breach of Contract
- Buy American Preferences
- (1) Buy American Statement
- (2) BA -Total Facility
- (3) B.A. -Manufactured Product
- · Civil Rights -General
- · Civil Rights -Title VI Assurances
- (1) Notice -Solicitation
- (2) Clause Contracts
- (3) Clause -Transfer of U.S. Property
- (4) Clause -Transfer of Real Property
- (5) Clause Construct/Use/Access to Real Property
- (6) List -Pertinent Authorities
- · Clean Air/Water Pollution Control
- · Contract Work Hours and Safety Standards
- · Copeland Anti-Kickback
- · Davis Bacon Requirements
- Debarment and Suspension
- · Disadvantaged Business Enterprise
- · Distracted Driving
- Energy Conservation Requirements
- Equal Employment Opportunity
- (1) EEO Contract Clause
- (2) EEO specification
- Federal Fair Labor Standards Act
- Foreign Trade Restriction
- · Lobbying Federal Employees
- · Occupational Safety and Health Act
- · Prohibition of SegregatedFacilities
- Recovered Materials
- Rights to Inventions
- · Seismic Safety
- Tax Delinquency and Felony Conviction
- · Termination of Contract
- · Veteran's P reference

#### GDOT AIRPORT AID PROGRAM CHECKLIST

#### **GENERAL ITEMS**

- PROJECT INCLUDED IN CIP
- PROJECT ON ALP
- PROJECT ELIGIBLE FOR FUNDING
- APPLICATION ON FILE
- SKETCH ON FILE

## GDOT AIRPORT AID PROGRAM CHECKLIST

## GENERAL ITEMS CONTINUED

- COST ESTIMATE ON FILE
- CONSULT WITH PROGRAM MANAGER FOR TENTATIVE ALLOCATION (TA)
- ENVIRONMENTAL ASSESSMENT ON FILE MITIGATION OR CATEX

# GDOT AIRPORT AID PROGRAM PLANNING/DESIGN PHASE

- SCOPE AND MAN HOUR APPROVAL
- APPROVAL OF EXHIBIT A AND B BY PROGRAM MANAGEMENT
- GDOT NOTICE TO PROCEED (PLANNING/DESIGN)
- DATE OF SIGNED TASK ORDER SPONSOR/CONSULTANT
- ALP APPROVAL IF APPLICABLE
- PLANS/SPECS RECEIVED AND COMMENTS SENT

# GDOT AIRPORT AID PROGRAM CONSTRUCTION PHASE

- FAA FORM 7460 (NOTICE OF PROPOSED CONSTRUCTION OR ALTERATION)
- SAFETY PHASING PLAN (CSPP) APPROVAL
- GDOT PERMISSION TO ADVERTISE FOR BIDDING (INCLUDE GEORGIA PROCUREMENT REGISTRY)
- CONSTRUCTION ADMINISTRATION, INSPECTION, TESTING PROPOSAL APPROVAL
- BID OPENING INCLUDING CERTIFIED BID TAB
- APPROVAL OF SPONSOR/CONTRACTOR CONTRACT

# GDOT AIRPORT AID PROGRAM CHECKLIST CONSTRUCTION PHASE

- GDOT NOTICE TO PROCEED
- PRE-CONSTRUCTION CONFERENCE
  - -POINTS OF CONTACT
  - -SCOPE OF WORK
  - -CONSTRUCTION MANAGEMENT
  - -STAGING AREA
  - -WASTE DISPOSAL
  - -TIMELINE FOR COMPLETION
  - -SAFETY
  - -STAGING AREA
  - -APPROPRIATE FEDERAL AND STATE SIGNAGE ON SITE
  - -PAY REQUEST
- SPONSOR NOTICE TO PROCEED TO CONTRACTOR
- NOTAMS ISSUED

# GDOT AIRPORT AID PROGRAM CHECKLIST CONSTRUCTION PHASE CONTINUED

- CONSTRUCTION BEGINS
- CONSTRUCTION
   ADMINISTRATION/INSPECTION/TESTING
   ONGOING
- FINAL INSPECTION
- CLOSEOUT DOCUMENTATION
- FINAL ACCEPTANCE
- PROJECT CLOSED



## **OUTSTANDING RESOURCE AVAILABLE ONLINE**



#### **Aviation Programs**

Policies and Standards Guide

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